

## Instructions for KC-1623

### ***COTTON WAREHOUSE TARIFF***

Warehouse operators may provide their own tariff information or use this form to provide tariff information for their Cotton Storage Agreement (CSA).

Submit the original of the completed form in hard copy or facsimile to the Kansas City Commodity Office, Storage Contract Branch, STOP 8748, P.O. Box 419205, Kansas City, MO 64141-6205; telephone 816-926-6662 or FAX 816-926-1426. Customers who have established electronic access credentials with KCCO may electronically transmit this form to KCCO.

Features for transmitting the form electronically are available to those customers with access credentials only. If you would like to establish online access credentials with KCCO, follow instructions provided at the USDA eForms web site.

***Warehouse Operators must complete Items 1 through 4 and Parts A through G.***

Fld Name / Item No.	Instruction
1 - 4 Name and Location of Warehouse, Warehouse Code, License Number, and Effective Date	Item 1. Enter warehouse code.  Item 2. Enter license number.  Item 3. Enter the name and location of the warehouse.  Item 4. Enter the effective date of the warehouse tariff.
A1 - A2 Receiving	Item 1. Enter the per bale charge for receiving, tagging, weighing on arrival, drawing one set of samples, if requested, issuing warehouse receipts, and placing in cotton in storage.  Item 2. Enter the per bale cost for classing, if paid by the warehouse operator.
B1 – B2 Storage and Insurance	Item 1. Enter the per bale storage charge for each storage month or fractional part, including fire insurance.  Item 2. Enter the per bale uninsured storage charge (Part B1, excluding insurance).
C1 – C6 Reweighing	Item 1. Enter the per bale charge for weighing or reweighing at time of shipment including furnishing original and three

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and Resampling	<p>copies of certified weight sheets.</p> <p>Item 2. Enter the per bale charge for sampling or resampling at time of shipment.</p> <p>Item 3. Enter the per bale charge for weighing or reweighing, including removing cotton from and returning it to storage and furnishing original and three copies of certified weight sheets.</p> <p>Item 4. Enter the per bale charge for sampling or resampling, including removing cotton from and returning it to storage.</p> <p>Item 5. Enter the per bale charge for weighing or reweighing, and sampling or resampling, including removing cotton from and returning it to storage and furnishing original and three copies of certified weight sheets.</p> <p>Item 6. Enter the per bale charge for drawing an extra set of samples, at time of any sampling.</p>
D1 – D3 Delivery	<p>Item 1a. Enter the per bale charge for picking out by tag number, removing from storage, delivery to warehouse platform and loading according to custom into <b>rail cars</b>.</p> <p>Item 1b. Enter the per bale charge for picking out by tag number, removing from storage, delivery to warehouse platform and loading according to custom into <b>trucks</b>.</p> <p>Item 2a. Enter the minimum charge per shipment for drayage to rail.</p> <p>Item 2b. Enter the per bale charge for drayage to rail.</p> <p>Item 3. Enter the charge for cancellation of order and return to stock after breakout.</p>
E1 – E14 Miscellaneous	<p>Item 1. Enter the per bale marking or branding charge (not more than 5 letters).</p> <p>Item 2. Enter the per bale extra marking charge (not more than 5 letters).</p> <p>Item 3. Enter the per bale charge for patching.</p> <p>Item 4. Enter the per bale charge for delivery of samples (postage,</p>

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	<p>express, parcel post, etc.).</p> <p>Item 5. Enter the per bale typing (25 pounds and under, and reweighing) charge.</p> <p>Item 6. Enter the per bale typing (over 25 pounds, and reweighing) charge.</p> <p>Item 7. Enter the per bale charge for applying shippers' tags.</p> <p>Item 8. Enter the per bale brushing charge.</p> <p>Item 9. Enter the actual cost, per bale, for reconditioning damaged cotton.</p> <p>Item 10. Enter the per bale charge for drying wet cotton.</p> <p>Item 11. Enter the per bale charge for ranging for inspection and return to storage if necessary. (This charge not applicable in connection with any other service).</p> <p>Item 12. Enter the per bale charge for handling transit cotton for consolidation or any purpose other than compression (includes in and out handling and loading).</p> <p>Item 13. Enter the per bale charge for baling loose pickings or sweepings.</p> <p>Item 14. Enter the per sack charge for furnishing sacks for samples.</p>
F1 – F3 Other Charges	<p>Item 1. Enter the per bale charge for receiving, marking, storing, and loading (by lot) transit cotton in lots.</p> <p>Item 2. Enter the per bale compression charge, if warehouse operator paid for compression at time of ginning.</p> <p>Item 3. Enter the charge per bale for converting electronic receipts to paper receipts or paper receipts to electronic receipts.</p>
G Signature	<p>Enter the signature of an authorized individual, i.e., corporate officer, partner, or proprietor.</p> <p>If you are mailing or faxing this form, print the form and enter the signature of an authorized individual, i.e., a corporate officer, partner, or proprietor. If this form is approved for electronic transmission and</p>

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	you have established credentials with USDA to submit forms electronically, use the buttons provided on the form for transmitting the form to the Kansas City Commodity Office.